

INTERNSHIP

RESPONSIBILITIES

- Assist with day-to-day tasks such as writing press releases, other marketing collateral (blogs, social media posts, etc.), heavy editing, crisis communications efforts / planning, database building / cleanup and professional networking

CRITERIA

- Individual must be a self-starter
- Social media and Microsoft Office savvy
- Have a good understanding of professionalism and appropriate behavior when dealing with clients

DURATION

- Role is flexible in terms of hours per week and daily
- Internship will be complete after 150 hours

APPLICATION PROCESS

- Email holly@hollymcommunications.com for more information
- Applicant will be asked to write an essay submission; prompt will be provided after contacting HMC



Holly M Communications (HMC) is a strategic public relations firm that works with a variety of clients in various industries including (but not limited to) industrial manufacturing, financial services, technology development and consumer-based platforms

